

 #GA2018
 @PICUM\_post



**PICUM General Assembly**

**20 – 21 April 2018**

**The International Auditorium**

Boulevard Roi Albert II 5, 1210 Brussels





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**PICUM General Assembly**

**PICUM's General Assembly is the main decision-making body of the network. Meeting in Brussels, PICUM members come together to engage, strategize and mobilise to improve the situation of undocumented migrants across Europe and beyond.**

The General Assembly is a key part of PICUM's annual calendar. It provides an important opportunity for members to mobilise around key issues, engage policy makers, develop strategies, and steer the direction of the PICUM network.

PICUM members vote and work together to shape the network’s response, ensure effective governance, and admit new organisations.

Held over two days, the General Assembly provides opportunities for collaboration and exchange and fosters members’ engagement and ownership of the network. Members can build partnerships and gain vital insights on the situation facing undocumented migrants at local, national, EU and global level.

**The 2018 General Assembly will be an interactive event including:**

* An expert panel discussion on recent migration policy developments
* Thematic break-out sessions
* A series of training sessions
* An opportunity for members to host a ‘Floor is Yours’ session.

**At this year’s General Assembly, PICUM members can:**

* Develop a common understanding regarding recent migration policy developments, how they impact the network, and shape PICUM's response;
* Learn more about PICUM's strategic objectives on:
	+ Access to Healthcare
	+ Fair Working Conditions
	+ Access to Justice;
	+ Undocumented Children and Families;
	+ Detention and Return
* Support and highlight positive developments and responses developed by the PICUM network;
* Connect, share lessons learned, exchange practical information and develop partnerships with fellow advocates working across Europe as well as globally.

**PICUM General Assembly 2018**

**DAY 1 ⏐ Friday 20 April 2018** **⏐** **9:00 – 18:15**

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| **8:30 – 9:00** | **Registration and coffee**  |
| **OPENING PLENARY** |
| **9:00 – 9:15** | **Intro and welcome***Edel McGinley, PICUM Chair and Director, Migrants Rights Center Ireland*  |
| **9:15 – 9:45** | **Narrative, story-telling exercise / member engagement**Support sharing of members’ experiences  |
|  **9:45 – 10:30** | **PANEL DISCUSSION ‘*Supporting change’***Chair: Jan Knockaert, Director, Fair Work Belgium *Monami Maulik, Coordinator, Global Coalition of Migration**Heather Grabbe, Director, Open Society European Policy Institute* |
| **10:30 – 11:00** | **Coffee break and Group Picture** |
| **11:00 – 12:30** | **Capacity Building Workshops**  |
| 1. **Communicating on human rights**

*Facilitator*: Thomas Coombes, Head of Brand & Deputy Communications Director, Amnesty International*Languages:* English - SpanishA communications professional will share some of latest research on human rights communication, and the importance of emotions when trying to influence audiences. The workshop will also address the importance of message framing and share some research findings on communications concerning migrants and refugees. The session also aims to explain the need for organisations to be able to talk about their vision for the world.1. **Measuring your impact to support funding applications**

*Facilitator*: Caroline Gardner, CEO, Quality Matters *Language:* English This workshop will cover the basics steps of measuring outcomes. It will cover setting up an outcome measurement framework (logic model) and selecting good outcome tools. Participants will get a small pack which includes a number of useful validated outcome tools in the area of social inclusion and integration, as well as how to maximise the story the data should tell. The workshop will review good outcome measures for a range of services types, from drop-in and information services to professional training courses, to case management key working and advocacy services. 1. **Engaging pro-bono support**

*Facilitator*: Anna Duron, Ashurst, Lamin Khadar, DLA and Giacomo Delinavelli, The Good Lobby*Language:* English In this workshop, experts will provide insight on the variety of ways that law firms can provide pro bono support, and share good practices on collaboration between pro bono law firms and NGOs. Members will have the opportunity to share and discuss their experiences seeking and obtaining pro bono legal support, and explore strategies to effectively engage with pro bono lawyers on the rights of undocumented migrants, including in countries with limited pro bono culture.1. **Generating data for advocacy** *Facilitator*: Nathalie Simonnot, General Delegate on Partnerships, Médecins du Monde*Languages:* English - French

Medecins du Monde has collected data since 2005 from undocumented patients visiting its clinics throughout Europe and synthesized this in annual reports highlighting gaps in health care for populations facing vulnerabilities. Drawing on this experience, this workshop will explore how organizations can collect quantitative and qualitative data to advocate for undocumented migrants. Participants will explore how to develop more substantial evidence bases about a wide range of issues undocumented migrants are confronted with. **NB:** Participants who already collect data, please send the questionnaires you use to collect data to Nathalie at least 10 days in advance so the workshop can build on everybody's experience (nathalie.simonnot@medecinsdumonde.net). 1. **General Data Protection Regulation (GDPR): How can you comply?**

*Facilitator*: Jan-Frederik Keustermans, Lawyer, Cleary Gottlieb Steen and Hamilton LLP*Languages:* English - SpanishData protection and contact management can be complex but it matters how we treat personal information of migrants and refugees whom we work with, our subscribers and target audiences. A new data protection regulation (GDPR) coming into force on 25 May 2018 sets out new rules that any organisation in the EU has to comply with. In this workshop, a lawyer will explain in an easy to understand way what you have to do to ensure your organisation complies with this new regulation.  |
| **12:30 – 14:00**13:30 – 14:00 | **Lunch**First time participants at GA - Meet and Greet |
| **PLENARY** |
| **14:00 – 14:30** | **Information about PICUM’s Strategic Plan (2018-2021)**Michele LeVoy, *PICUM Director* |
| **14:30 – 14:45** | **Introduction to Floor is Yours session**  |
| **BREAK OUT SESSIONS** |
| **14:45 – 16:30** | **Member Groups: Work Objectives for 2018 (Session A)** |
| Led by PICUM staff, these sessions will enable members to get more information about PICUM’s key objectives in each thematic area and will also provide an opportunity for members to discuss and engage. 1. **Detention and Return** *Facilitator*: Kadri Soova, Advocacy Officer*Languages:* English – Spanish
2. **Access to Healthcare***Facilitator*: Alyna Smith, Advocacy Officer*Languages:* English – French
3. **Labour Rights** *Facilitator*: Lilana Keith, Advocacy Officer*Language:* English
4. **Communications***Facilitator*: Elisabeth Schmidt-Hieber, Communications Officer*Languages:* English – Spanish
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| **16:30 – 16:45** | **Break** |
| **16:45 – 18:15** | **Member Groups: Work Objectives for 2018 (Session B)** |
| Led by PICUM staff, these sessions will enable members to get more information about PICUM’s key objectives in each thematic area and will also provide an opportunity for members to discuss and engage. 1. **Access to Justice***Facilitator*: Alyna Smith, Advocacy Officer*Languages:* English – Spanish
2. **Undocumented Children and their Families***Facilitator*: Lilana Keith, Advocacy Officer*Languages:* English – French
3. **UN Global Compact on Migration***Facilitators*: Michele LeVoy, Director and Kadri Soova, Advocacy Officer*Languages:* English – Spanish
4. **Communications** *Facilitator*: Elisabeth Schmidt-Hieber, CommunicationsOfficer*Language:* English
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| **19:00 – 22:00** | **Dinner** Hostel Jacques BrelRue de la Sablonnière 30, 1000 Bruxelles |

**PICUM General Assembly 2018**

**DAY 2 ⏐ Saturday 21 April 2018 ⏐ 9:00 – 15:15**

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| **8:00 – 8:50** | **Pre-Conference Mindfulness and Relaxation Session** |
| **8:30 – 9:00** | **Registration and coffee**  |
| **PLENARY** |
| **9:00 – 9:15** | **1. Opening** *Edel McGinley, PICUM Chair and Director, Migrants Rights Center Ireland* Commemoration of Martin Van Egmond |
| **9:15 – 9:25** | **2. Presentation of key activities in 2017** Michele LeVoy, PICUM Director |
| **9:25 – 10:50** | **3. PICUM Governance Matters and Voting \**voting required**** 1. Adoption of Agenda\*
	2. Adoption of Minutes from General Assembly 2017\*
	3. Financial report and voting on statutory accounts\*
	4. Adoption of New Applications for Membership\* & Withdrawal

**Annex 3.2:** Minutes of PICUM General Assembly 2017**\*Annex 3.3(a)** PICUM 2017 Financial and External Audit Report**\*****Annex 3.3(b)** PICUM Budget 2018, Budget and Actual 2017**\*****Annex 3.4(a)** Applications for Membership**\*****Annex 3.4(b)** Withdrawal of Membership |
| **10:50 – 11:00**  | **4. Announcement of ‘Floor is Yours’ Sessions** |
| **11:00 -11:30** | **Break** |
| **BREAK OUT SESSIONS** |
| **11:30 – 12:45** | **5. Member-Led Sessions: The Floor is Yours** *PICUM members*Led by members, these sessions allow for sharing of good practices or facilitated discussion of strategies.  |
| **12:45 – 14:15** | **Lunch** |
| **CLOSING PLENARY** |
| **14:15 – 15:00** | **6. Closing Plenary: Opportunities Ahead***Edel McGinley, PICUM Chair and Director, Migrants Rights Center Ireland* The closing session will enable feedback on PICUM’s new working methods and information about a pilot fund to support member networking and exchange. **Annex 6**: PICUM ‘Pilot’ Exchange Information sheet  |
| **15:00 – 15:15** | **Final remarks** |